

## **MISTERTON PARISH COUNCIL**

Councillors are summoned to the **March** meeting of the Parish Council  
To be held on **Tuesday, 19<sup>th</sup> March 2019, 18.30, WI Hall, Middle Street**  
**Signed, K Sheehan, Clerk and RFO**

### **AGENDA**

**1. Public Open Session**

10 minute session to give residents the opportunity to indicate interests in the agenda items/put questions to Council that may be answered at a later date/become a future agenda item.

**2. Apologies for Absence**

**3. Code of Conduct and Declarations of Interest**

**4. Minutes of the last meeting**

To review and resolve that the minutes of the meeting held on 19<sup>th</sup> February 2019 is a correct record.

**5. Matters arising from minutes**

**6. Reports**

- a. Report from County Councillor
- b. Report from District Councillor
- c. Report from Chairman of the Parish Council
- d. Report from the Misterton Recreation Field Trust

**7. Planning including applications currently in circulation/determinations**

(Please see SSDC planning portal for full documentation relating to applications).

- a. 19/00282/FUL – Pattemore’s Transport – alterations and extensions to existing office building
- b. 19/00367/HOU – Jasmine House, Middle Street – Erect extensions

**8. Highways & Footpaths**

- a. To receive an initial report from the Parking Working Group
- b. To confirm arrangements for the village litter pick – 7<sup>th</sup> April, 10am

**9. Amenities**

- a. To receive an update on the Community Chapel Roof project
- b. To receive an update on the cemetery extension project
- c. To review Cemetery fees (report to follow)
- d. To consider legal advice received regarding adoption of Station Road bus stops

**10. Finance & Procedure**

- a. To consider arrangements relating to the Parish election on 2<sup>nd</sup> May and subsequent May meetings
- b. To agree invoices for payment and note regular payments
- c. To note payments received
- d. To note bank reconciliation
- e. To approve additional signatory(ies) to Parish Council bank accounts
- f. To agree a village logo
- g. To discuss Village Information sheet reprint request
- h. To consider a nomination for the SCC Chair’s Awards for Service to the Community 2019

*Exclusion of press and public – confidential item relating to staff and contracts*

- i. To consider tenders for the Cemetery maintenance contract 2019

**11. Items for the next meeting**

**12. Next meeting - Tuesday 16<sup>th</sup> April 2019, 6.30pm, WI Hall**