

Misterton Parish Council

Minutes of the Parish Council meeting held on 15th January 2019
At 6.30pm, WI Hall, Misterton

Present:

Cllr Iain Rowland (Chair)
Cllr Geoff Restorick (Vice Chair)
Cllr Abigail Rousell
Cllr Viv Rowe
Cllr Mark Kilpatrick

Cllr Graham White
Cllr Andrew Callow
Cllr Brian McNeill
Cllr Paul Gillard

In attendance

Mrs K Sheehan (Clerk), Cllr M Best (SCC), 3 members of the public.

19/001. Public Open Session

Members of the public attending raised questions/reported information regarding:

- Long standing traffic issues; volume, speeding and parking in particular;
- It was noted that the reply from RoSPA had been received and they were unable to comment on specific cases;
- Discussion re classification of the A356 and investigations into average speed checks and extension of the 20mph limit took place;
- Agreed that a comprehensive review of parking in particular would be necessary to ensure joined up approach, at which point the Highways Engineer could be brought in.

19/002. Apologies for absence

None.

19/003. Code of Conduct and Declarations of Interests

None.

19/004. Minutes of the meeting held on 11th December 2018

The minutes were approved as a true and accurate record of the meeting and duly signed.

Proposed: Cllr White

Seconded: Cllr Rowe

RESOLVED

19/005. Matters Arising from Minutes

None raised.

19/006. Reports

a. Report from County Councillor

Cllr Best stated that there was no additional news to the previous discussion on Highways/parking.

b. Report from District Councillor - none

c. Report from Chairman of the Parish Council

Cllr Rowland reported that:

- Due to a Lottery grant the funding for the Chapel Roof replacement was now largely in place;
- The tree surveys at the Rec and Cemetery had tagged all the trees for monitoring and reference – the planned works were scheduled for the first week in February;
- The Parish Council was acutely aware of the ongoing traffic and parking issues and were prepared to consider new schemes and restrictions where appropriate.

d. Report from Misterton Recreation Field Trust

- Rabbits and badgers disrupting surfaces – ongoing monitoring;
- Overflowing bin now emptied;
- Proposed easement relating to Clark's Lane pending update from HM Land Registry;

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- Clerk stated she had reported holes in fence to Network Rail for action.

19/007. Planning including applications currently in circulation/determinations

- No applications were in circulation at the time of the meeting**
- Determinations - 18/03403/HOU – Rydings, Station Road - APPROVED**

Cllr Best agreed to ask Mike Hicks (SSDC Planning Officer) for an update on the two applications relating to Station Road Business Park.

19/008. Highways

- To receive an update on enquiries relating to possible average speed check in the village**

Cllr Best provided an update, stating that the 20mph scheme was viable but the Parish would need to fund the additional signage. After further discussion it was agreed to establish a Parking Working Group to identify a comprehensive set of proposals to present to the Highways Engineer along with Cllr Best. Cllrs Rousell, Gillard, Kilpatrick, White, Restorick along with Mr Adrian Bale, Cllr Mike Best and supported by the Clerk would form this group. An invitation to the Roads Group to join in would be issued.

Action: Clerk to create email group to make initial arrangements and draw up terms of reference for agreement at February meeting of MPC.

19/009. Finance and Procedure

- To agree invoices for payment and to note regular payments**

| <u>Voucher</u> | <u>Pavee</u> | <u>Details</u> | <u>VAT</u> | | <u>Total Payment incl VAT</u> | <u>Budget Line</u> |
|----------------|------------------------|------------------------------|--------------|--------|-------------------------------|--------------------|
| 104 | Cox & Co | Payroll services | £ | 3.50 | £ 21.00 | Office/admin |
| 105 | Misterton Village Hall | Office rent - to be refunded | £ | - | £ 45.00 | Office/admin |
| 106 | Misterton WI Hall | Room hire | £ | - | £ 11.00 | Room hire |
| 107 | Staffing | Salary/ies | £ | - | £ 619.35 | Staffing |
| | | Mileage | £ | - | £ 6.75 | Mileage |
| | | Office expenses | £ | 3.66 | £ 24.85 | Office/admin |
| 108 | Vodafone | Office telephone | £ | 2.22 | £ 13.28 | Office/admin |
| 109 | H Tuck | FoMCC expenses | £ | 6.95 | £ 51.65 | Cemetery |
| 110 | SLCC | Books | £ | - | £ 26.37 | Office/admin |
| 111 | SLL | Cemetery; July/Aug/Sept | £ | 143.30 | £ 859.80 | Cemetery |
| 112 | SLL | Cemetery; Oct/Nov/Dec | £ | 143.30 | £ 859.80 | Cemetery |
| | | TOTAL VAT: | £ | 302.93 | | |
| | | | TOTAL | | £ 2,538.85 | |

Proposed: Cllr Rowland

Seconded: Cllr Rousell

RESOLVED for payment

- To note payments received**

Deferred to February 2019 meeting due to bank statements not yet received.

- To note bank reconciliation**

Deferred (see b. above).

- To note the Q3 Finance Report**

Deferred (see b. above).

- To adopt the 19/20 NALC salary award/revised pay scales**

Deferred to February meeting.

19/010. Amenities

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a. To receive an update on the Community Chapel Roof project

The Clerk reported that the funding was now largely in place for the estimated cost of the roof replacement. Some concern was raised about a contingency fund, should works be more extensive than anticipated once the roof is removed. The Parish Councillors asked the Clerk to contact FoMCC to ask them to cover any shortfall in the event of extra work. Clerk reported that she had spoken to the contractor who would schedule the works asap, but presently very busy. Works order to be issued once funding received to PC bank account.

Action: Clerk to write to FoMCC to ask for support with any shortfall for additional costs if needed.

19/011. Items for the next meeting

To be advised to the Clerk 7 days in advance of agenda publication.

To include:

- Terms of reference for Parking Working Group
- Possible acquisition of land adjacent to cemetery

19/012. Date and location of next meeting

The next meeting was confirmed for Tuesday 19th February 2019, 6.30pm, WI Hall.